



# Ashgrove Primary School Newtownabbey

## Our Weekly Newsletter

ISSUE: 02

FRIDAY 6<sup>TH</sup> SEPTEMBER 2019

### Parent Information Meetings

We have arranged for each year group to hold an **Information Meeting** for Parents and Carers of Ashgrove Primary. It is important that home and school work together in partnership to give our children the best education we can. The purpose of the Information Meetings is to deliver vital messages and give you an overview of what your child will be learning in school this academic year.

This will include:

- Curriculum coverage;
- Literacy in your child's year;
- Numeracy in your child's year;
- Homework information;
- Routines & expectations;
- How to help your child at home; and
- Transfer Test Preparation in Years 6&7

Thank you for your help with our "settling in" arrangements, your support is much appreciated.

To encourage independence P2-7 pupils should now enter the school building by themselves in the morning...

The Information Meeting will last approximately 30 minutes and will be delivered by the class or year group teachers.

**P1, P2, P3 and P4 will be on TUESDAY 10<sup>TH</sup> SEPTEMBER, 3.10-3.45 pm**

**P5, P6 and P7 will be on WEDNESDAY 11<sup>TH</sup> SEPTEMBER, 3.10-3.45 pm**

**If you have not already done so, please return your permission slip on Monday. We strongly encourage every parent to attend these meetings.**

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**Learning, Caring, Growing Stronger Together**

# HOW TO RAISE A CONCERN...

At Ashgrove Primary School we value parents and carers as partners in the education of our pupils. The views of parents are significant and we encourage the positive contributions which parents and carers make to the life of our school.

We recognise that from time to time, a parent or carer may have a concern about some aspect of their child's life at school. By working in partnership with home, it is our aim that any concern is dealt with quickly and efficiently.

**PLEASE FIND BELOW THE PROCEDURE WE HAVE IN PLACE.**

AS A SCHOOL WE WILL DEAL WITH ANY CONCERN IN COURTEOUS AND PROFESSIONAL MANNER AS THE NEEDS OF OUR PUPILS ARE PARAMOUNT.

## HOW DO I RAISE A CONCERN?

1. Make an appointment with the class teacher to discuss the matter. We strongly advocate making an appointment as otherwise this impinges on teaching and preparation time.

**(Making an appointment will enable the teacher to give you the necessary time to listen attentively to your concern. Unfortunately, teachers are not able to ring parents during teaching time).**

**MOST OFTEN CONCERNS CAN BE RESOLVED AT THIS STAGE.**

2. If after speaking to the teacher the matter is not resolved the issue can be taken up with the Head of Key Stage (Miss Morrison/Mrs Torrie) or the Vice Principal, Mrs Flaherty.
3. Following the second stage, you may make an appoint with the VP, Mrs Flaherty.
4. If concerns still remain the issue can be referred to the Principal, Mr Smith.
5. Ultimately, if the issue is still not resolved the parents/carers can write to the Chairperson of the Complaints Committee of Board of Governors (Mr B. Edwards)- please refer to our Complaints Procedure.

**It is very rare for concerns not to be resolved before stage 4.**

**If you have a concern about any aspect of Child Protection or Safeguarding do not hesitate to contact either:**

**MRS LUNEY, P5 (Designated Teacher for Child Protection) or**

**MRS COULTER, P1 (Deputy Designated Teacher for Child Protection)**



# School Code of Conduct...

At the beginning of a new school year it is essential we establish a clear and fair set of expectations with our pupils. Please see below our whole school Code of Conduct...

## We will allow everyone to enjoy their rights by...

- Arriving to school on time;
- Wearing our school uniform;
- Showing respect to everyone in school;
- Being truthful, well-mannered and kind;
- Taking pride in our school building;
- Looking after our books;
- Walking sensibly and quietly in the corridors;
- Keeping our school litter free;
- Setting a good example to others;
- Exercising self-control; &
- Lining up quickly and quietly



Article 1: Everyone under the age of 18 has all the Rights of the Convention

All children have the right to be treated with dignity & fairness, to be protected, to develop to their full potential and to participate.



## Administration of medication in school

If a child must take medication in school their parent or guardian **MUST** complete a school **Administration of Medication Form** OR **A Request for a Pupil to Carry His/Her Medication**.

These forms are available to download from our website or from the Office. For safety reasons, children should **NOT** bring their own medication to school – this should be brought by an adult and left in the office.

Please remember, if your child requires an inhaler (or any other type of medication) it is your responsibility to ensure there is an adequate supply in school and that it is in date.

Please remember, school staff can only administer medication in accordance to prescribed instructions or instructions from a GP or Care Plan.



## Teaching Staff in Ashgrove Primary

Please see below for a list of Teaching Staff in school as of September 2017. As you can see some members of staff hold positions of responsibility for areas of the curriculum or leadership posts.

Year Group	Teachers
Primary 1	Miss Morrison (Head of Foundation Stage & Clubs) Mrs Coulter (Deputy Designated Teacher for Child Protection)
Primary 2	Miss McDowell (World Around Us & Eco Schools) Mrs Cartmill
Primary 3	Mrs Douglas (Drama & Shared Education) Miss Johnston Miss Crozier & Ms Manion
Primary 4	Mrs Torrie (Head of Key Stage 1) Mr Hutcheson (C2K Manager)
Primary 5	Mrs Luney (Designated Teacher for Child Protection & Literacy Leader) Mrs Carberry (PDMU/Pastoral Care Leader & Attendance)
Primary 6	Mrs Ewing (Numeracy Leader) Miss McClune (Music)
Primary 7	Mr Morrow (PE) Mrs Flaherty (Vice Principal, ICT & Assessment)
SEN Support	Mrs Doherty (SENCO) Mrs Hawkins

## School Closure Reminder...

School will be CLOSED to pupils on **FRIDAY 28<sup>TH</sup> SEPTEMBER 2018**. Although staff will be in school this day, parents will need to make alternative childcare arrangements.

## School Fund/ Voluntary Contribution

Thank you to those of you who paid your School Fund/Voluntary Contribution – we appreciate your support and generosity. If you have yet to pay online via SchoolMoney please do so by the end of September. As a reminder, we ask parents for £5.00 per child (maximum of £10.00 per family).



# HOUSE CAPTAINS & VICE CAPTAINS



## DO YOU HAVE WHAT IT TAKES TO BE A HOUSE CAPTAIN?

### DO YOU...

- ✓ Enjoy coming to school
- ✓ Like learning new things
- ✓ Want to help others
- ✓ Want to make our school even better for everyone?

### ARE YOU...

- ✓ Enthusiastic
- ✓ A good listener
- ✓ Kind and considerate
- ✓ A good friend to others
- ✓ Proud of our school?

Yes

**We are looking for applicants from Primary 7 pupils to help in this important role in school...**

Application Forms are available from your P7 teacher.

**Closing Date for applications: Tuesday 10<sup>th</sup> September**

**INTERVIEWS WILL BE HELD ON THURSDAY 12<sup>TH</sup> SEPTEMBER**



## School Dinner Menu, £2.60 per day

VEGETARIAN OPTIONS ARE AVAILABLE EACH DAY – refer to website

### Monday 9<sup>th</sup> September

Fish Fingers, Baked Beans & Chips  
~  
Fresh Fruit Salad & Yoghurt

### Tuesday 10<sup>th</sup> September

Steak Burger in a Bap, Salad, Coleslaw  
& Spiced Cube Potatoes **OR** Chilli  
Chicken Pasta, Salad & Wheaten Bread  
~  
Chocolate & Pear Sponge with  
Chocolate Sauce

### Wednesday 11<sup>th</sup> September

Roast Beef, Cabbage, Roast Potatoes &  
Gravy  
~  
Rice Pudding & Fruit

### Thursday 12<sup>th</sup> September

Chicken Curry, Boiled Rice & Carrot  
Sticks  
~  
Chocolate Cookie, Fresh Fruit & Milk

### Friday 13<sup>th</sup> September

Breaded Salmon Cake, Sweetcorn &  
Mashed Potatoes  
OR  
Lasagne, Sweetcorn & Crusty Bread  
~  
Biscuit, Fruit & Strawberry Milkshake

### HEALTHY BREAK 30p per day

Tuesday: Toast, Green Apple & Celery  
Friday: Crusty Bread, Melon & Carrot

## Collection & Home time Routines

Please remind your child each day who will collect them from school.  
**FOR SAFEGUARDING REASONS UNCOLLECTED CHILDREN  
WILL BE BROUGHT BACK INTO SCHOOL TO ATTEND OUR  
AFTER SCHOOL CLUB WHERE ADULT SUPERVISION IS  
PROVIDED.**

Teachers have meetings and after school clubs to attend.

Please note, there is a charge of £2.50 per hour or part thereof for the  
use of our After School Club.

If you are running late, please ring school and arrangements can be  
made to supervise children.



# Celebrating Positive Behaviour in Ashgrove STARS OF THE WEEK!

*Our focus this week: NUMERACY!*

<p>Primary 1 <i>Oliver O’Riordan &amp; Katie</i></p>		<p>Primary 2 Miss McDowell <i>Molly McFadden</i></p>
<p>Primary 2 Mrs Cartmill <i>Finley Black</i></p>	<p>Primary 3 Miss Johnston <i>Lexi Rodgers</i></p>	<p>Primary 3 Miss Crozier/Mannion <i>Jude Dunn</i></p>
<p>Primary 4 Mrs Torrie <i>Rosie Claydon</i></p>	<p>Primary 4 Mr Hutcheson <i>Leo Desano</i></p>	<p>Primary 5 Mrs Luney <i>Joy John</i></p>
<p>Primary 5 Mrs Carberry <i>Sophie Patton</i></p>	<p>Primary 6 Mrs Ewing <i>Sophie Dunn</i></p>	<p>Primary 6 Miss McClune <i>Cruz Fleck</i></p>
<p>Primary 7 Mr Morrow <i>Aaron Knott</i></p>	<p>Primary 7 Mrs Flaherty <i>Evan Mayes</i></p>	<p><i>Next week our focus is LITERACY</i></p>

## And Finally...

Every single one of our pupils are special to us. We value their unique personalities, talents and what they bring to our school. We want to nurture their love of learning, their belief in themselves and to have faith in the adults around them. We will strive to make sure every child succeeds. We are here to support and do the utmost for our pupils, we are a Rights Respecting School – that is what makes Ashgrove PS a unique, special place.



unicef  
UNITED KINGDOM

LEVEL 1

